

United States District Court  
Northern District of Ohio  
Office of the Clerk  
801 West Superior Avenue  
Cleveland, Ohio 44113-1830

Geri M. Smith  
Clerk of Court

(216) 357-7000

**NEUTRAL TO RESPOND NO LATER THAN**

**PLEASE FAX OR E-MAIL THIS RESPONSE FORM TO THE ADR OFFICE  
AT 216-357-7040 or PEGGY\_NICHOLS@OHND.USCOURTS.GOV**

Peggy Nichols, ADR Administrator  
U.S. District Court  
801 West Superior Avenue  
Cleveland, OH 44113-1830

Re:

United States District Court Case No.

Upon completion of the required conflict check the undersigned:

\_\_\_\_\_ Accepts Assignment

\_\_\_\_\_ Declines Assignment

serving as the \_\_\_\_\_ in the above referenced case. Federal Court Panelists are required to file electronically. Accepting assignment of the within case means you agree to file and receive notices electronically. Electronic filing is mandatory in the Northern District of Ohio.

The court expects all members of the Federal Court Panel to comply with electronic court filing requirements. I agree to electronically file all required notices scheduling the within matter for \_\_\_\_\_.

\_\_\_\_\_  
Dated: \_\_\_\_\_

U.S. Court House  
568 Federal Building  
2 South Main Street  
Akron, OH 44308-1876  
330-252-6000

114 U.S. Courthouse  
1716 Spielbusch Avenue  
Toledo, Ohio 43624-1347  
(419) 213-5500

337 Thomas D. Lambros  
Federal Building and U.S. Court House  
125 Market Street  
Youngstown, OH 44503-1787  
330-884-7400